

**TOWN OF BELMONT
EARTH EXCAVATION - ANNUAL REPORT TO PLANNING BOARD**

Provide all of the following information or mark as N/A if inapplicable to your site. Additional information should be provided as necessary to adequately report on the prior and upcoming year's activities. Reports are to be submitted annually by September 1st (or as otherwise directed by the Board). Once received an inspection of the site will be scheduled.

For the purpose of a compliance hearing, additional information, documents and fees are required in addition to this report. Refer to the Excavation Regulations and/or contact the Land Use Office for additional information.

In addition to the questions below please attach other documents as necessary including:

- copy of your site map, photos or an aerial photo showing any changes in the active, reclaimed and/or undisturbed areas
- copy of your most recent NH DRA Notice of Intent to Excavate Form
- copy of your most recent NH DRA Report of Excavation Form
- any photos that may better illustrate the information provided below
- copy of any new/renewed other agency permits (Alteration of Terrain, etc.)
- any new test pit data re: Seasonal High Water Table

Updated Contact Information (as applicable):

Land Owner: _____ **Tele:** _____ **e-mail:** _____

Mailing Address: _____ **Fax:** _____

Land Owner Contact Person: _____ **Tele:** _____ **e-mail:** _____

Mailing Address: _____ **Fax:** _____

Excavator: _____ **Tele:** _____ **e-mail:** _____

Mailing Address: _____ **Fax:** _____

On-Site Contact Person: _____ **Tele:** _____ **e-mail:** _____

Mailing Address: _____ **Fax:** _____

Address of Property: _____ **Tax Map & Lot #(s):** _____

STATEMENT OF ASSURANCE

I hereby certify that to the best of my knowledge this information is valid and that there is no violation of the approved ordinances, codes, and/or regulations of the Town of Belmont. I authorize the Members of the Board or their staff to enter onto my property and take both land and aerial photos for the purposes of reviewing the status of the excavation.

Date

Signature of Owner or Authorized Individual

Be sure you have the most recent report form. Forms are available at www.belmontnh.org. Please provide the following information as applicable. For your convenience additional sheets may be used as necessary or the information may be provided using a computer generated document. In that instance please follow the general format of this form.

1. _____ Amount of material Excavated during the last 12 months
_____ Amount of material to be Excavated during upcoming 12 months
2. _____ Size of newly opened area(s) during last 12 months _____ Size of areas to be opened during upcoming 12 months
_____ Size of newly closed area(s) during last 12 months _____ Size of areas to be closed during upcoming 12 months
3. Describe condition of any area(s) newly closed/reclaimed within last 12 months including info such as whether final slopes & drainage ways have been established, type/method of seeding, current condition of growth, etc.

Describe condition of any area(s) previously closed/reclaimed.

4. Circle any processing equipment used on site within the last 12 months:

Crusher **Screen** **Wash Plant** **Other:** _____

Circle any processing equipment to be used on site within the next 12 months:

Crusher **Screen** **Wash Plant** **Other:** _____

5. Status of stump disposal (show on plan):

___ **Buried on site** ___ **Stockpiled on site** ___ **To be/Ground** **Other:** _____

List any material backhauled into the excavation site and how it will be/was used: _____

6. Elevation & Seasonal High Water Table (SHWT) Info:

___ft drop in lowest elevation of pit during previous 12 months

___ft drop in lowest elevation of pit proposed for upcoming 12 months.

___ft distance between active excavation and SHWT (if located); **or**

___ft depth of deepest test pit in active area w/o locating SHWT

Describe any testing done/proposed to locate SHWT: _____

YES NO Is any excavation occurring below the public highway elevation?

7. YES NO Have required setbacks to property lines and residences been maintained?

YES NO Have required vegetation/screens within buffer areas been maintained?

Explain any encroachment issues: _____

8. Security:

_____ Total acres of site to be open at one time during upcoming 12 months (this includes any areas for which reclamation is not completed).

Explain any proposal to have existing security adjusted: _____

9. Status of any recreational trails on property: _____

10. For Sites that use On-Site Fueling:

YES NO All fueling occurs on fueling pad (minimum of 12” of compacted till or topsoil)

YES NO All persons fueling are trained in storage, handling and spill containment

YES NO Spill containment materials are readily available at fueling site(s)

YES NO Spill(s) occurred during prior 12 months. Describe: _____

For Sites that store fuel on site:

_____ gal _____ gal _____ gal _____ gal Size of fuel tank(s) stored on site

11. YES NO Are there portable/other toilet facilities on site?

12. YES NO Is the access locked? YES NO If locked is there a knox lock/box used?

13. YES NO Is the street number posted at the street?

14. YES NO Are slopes in excess of 1:1 barricaded?

15. Access to Public Highway:

Explain any work/maintenance proposed at site access to minimize tracking of material onto public highway: _____

16. Any additional information regarding this site: _____

