



# Town of Belmont

## Office of Parks & Recreation

PO Box 310, 143 Main Street, Belmont, NH 03220  
Phone & Fax (603) 267-1865  
[www.belmontnh.org](http://www.belmontnh.org)

**Job Description:** Park Attendant

**Starting Hourly Rate:** \$10.00 per hour

**Position:** Seasonal part time

**Hours Required:** Tuesday-Saturday, 4:00 PM – 8:00 PM, early June to mid August, some flexibility with days of the week and times required

**Qualifications:**

- Must be at least 18 years of age
- Criminal Background Check approval is required
- Ability to effectively communicate with the public, and staff
- Work cooperatively and harmoniously with people in an enthusiastic manner
- First Aid & CPR Certified, or willing to acquire certification

**Supervision Received:** Works under the general supervision of the Recreation Director

**Supervision Exercised:** Patrons as needed

**Essential Functions:**

- Maintain order and enforce rules of the park
- Distribute and collect equipment borrowed by patrons of the park
- Check all equipment and supplies, and report any repairs or needs to the Recreation Director
- Perform daily facility upkeep of the facility
- Unlock and lock bath house for patrons, and clean as needed
- Maintains a friendly and courteous relationship with park patrons and employees
- Must be able to work under stressful situations when first aid treatment is required
- Must be able to respond quickly and accurately.
- Must be able to work in extreme weather conditions
- Other duties as assigned

**Please direct questions to:** Janet Breton, Recreation Director  
[recreation@belmontnh.org](mailto:recreation@belmontnh.org)