



# Town of Belmont

## Office of Parks & Recreation

PO Box 310, 143 Main Street, Belmont, NH 03220  
Phone & Fax (603) 267-1865  
[www.belmontnh.org](http://www.belmontnh.org)

**Job Description: Gatekeeper**

**Starting Salary:** \$10.00 per hour

**Position:** Seasonal Part Time

**Hours:** Friday, Saturday & Sunday, 8:45AM-3:15PM, mid June to mid August

**Qualifications:**

- Must be at least 16 years of age and provide a valid work permit
- Ability to effectively communicate with the public and staff
- Work cooperatively and harmoniously with people in an enthusiastic manner
- Knowledge of principles and practices of beach rules, policies, and procedures

**Supervision Received:** Works under the general supervision of the Beach Director and Recreation Director who makes work assignments, and evaluates performance based on safety procedures and completion of assigned tasks in accordance with instructions.

**Supervision Exercised:** None

**Essential Functions:**

- Enforce the beach admittance rules
- Greet patrons in a friendly and professional manner
- Report problems to the proper authority to resolve the issue
- Perform required daily facility cleaning and upkeep
- Check all equipment and supplies, and report any repairs or needs to the Beach Director
- Responsible for safety and well being of patrons
- Maintains a friendly and courteous relationship with beach patrons and employees
- Must be able to work in extreme weather conditions
- Other duties as assigned

**Please direct questions to: Janet Breton, Recreation Director**  
[recreation@belmontnh.org](mailto:recreation@belmontnh.org)