



# BFD Times

**Important Dates:**

**Officers Meeting is  
Wednesday, July 15th**

**Happy Birthday To:**

Jake Poulin 7/8  
 Christina Archibald 7/14  
 Kelly Marsh 7/23  
 Sarah Weeks 7/23  
 Paul Charnley 7/30

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As most of you know, effective July 1, 2015, all of our EMS billing was taken over by Enhanced Management Solutions. We are really excited about this new partnership, and look forward to a great working relationship. Some important things to remember with this changeover is the importance in

**SECTION I - PATIENT SIGNATURE**

This Section is for emergencies or non-emergencies. The patient must sign here unless the patient is physically or mentally incapable of signing.

X: \_\_\_\_\_  
Patient Signature or Mark

If the patient signs with an "X" or other mark, it is recommended that someone sign below as a witness. This can be an ambulance crew member.

Witness Signature: \_\_\_\_\_  
 Witness Printed Name: \_\_\_\_\_

**SECTION II - AUTHORIZED REPRESENTATIVE SIGNATURE**

This section is for emergencies or non-emergencies. Complete this section only if patient is physically or mentally incapable of signing. Reason the patient is physically or mentally incapable of signing: \_\_\_\_\_

Authorized representatives include only the following individuals (check one):

\_\_\_\_ Patient's Legal Guardian. Patient's Health Care Power of Attorney  
 \_\_\_\_ Relative or other person who receives government benefits on behalf of patient  
 \_\_\_\_ Relative or other person who arranges treatment or handles the patient's affairs  
 \_\_\_\_ Representative of an agency or institution that furnished care, services or assistance to the patient.

I am signing on behalf of the patient. I recognize that signing on behalf of the patient is not an acceptance of financial responsibility for the services rendered.

Representative Signature : \_\_\_\_\_  
 Printed Name of Representative: \_\_\_\_\_

obtaining patient signatures for all transported patients. These forms must be filled out correctly and submitted with the rest of your incident paperwork. Sarah will then scan and attached the documents to TEMSIS and they will then be downloaded by Enhanced. If you have any questions in regards to the forms please see Sarah or Lt. Newhall.

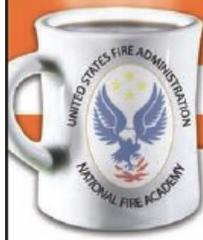
**SECTION III - PRIMARY CARE AND FACILITY RECEIVER SIGNATURE**

Complete this section only if all of the following are true: (1) the call is an emergency ambulance transport; (2) the patient was physically or mentally incapable of signing; and (3) No authorized representative (Section II) was available or willing to sign on behalf of the patient at time of service.

A. Ambulance Crew Member Statement (must be completed by crew member at time of transport)  
 My signature below indicates that, at the time of service, the patient named above was physically or mentally incapable of signing, and that none of the authorized representatives listed in Section II of this form were available or willing to sign on the patient's behalf.

Reason patient is incapable of signing: \_\_\_\_\_  
 Name and Location of Receiving Facility: LEHIGH/ACQUA/FER/FRANKLIN/CHICO/CORD TIME: \_\_\_\_\_

PRIMARY SIGNATURE: \_\_\_\_\_ Printed Name of PRIMARY: \_\_\_\_\_  
 FACILITY RECEIVER SIGNATURE: \_\_\_\_\_ INSIDE/EP OTHER OR FACILITY PAGE SHEET REQUIRED



## Coffee Break Training - Command and Control Series

### The Incident Commander

No. CC-2013-1 February 25, 2013

**Learning Objective:** The student shall be able to describe the responsibilities of an Incident Commander.

The Incident Commander is the only position in the Incident Command System that is always filled regardless of the size or complexity of an incident. The IC has the responsibility for the overall management of the incident. Whatever functions or responsibilities that are not delegated to others remain the responsibility of the IC.

The engine Company Officer who responds to a call of food on the stove will fill the IC's position regardless of the local agencies' routine rank title for that officer. The initial IC's first responsibility is to assess the situation (size up) to determine the problems, issues or concerns that the crew is confronting.

For food on the stove, the initial IC most likely will use an intuitive assessment process — prioritize the problems and develop the objectives, strategies and tactics using a mental process that has come from responding to many incidents of similar types. The IC will then give verbal directions to the engine crew on the work assignments needed to bring this simple incident under control.

In this example, the initial IC maintained the responsibility for the safety of the crew(s) and the public, assessed the need for additional resources, directed the resources, and even developed a plan for contingencies.

It is safe to say that the vast majority of incidents stay small and are handled by just the IC's position being filled; however, even the simple or routine incident may grow in size and complexity thus taxing the IC's ability to maintain direct control for all the functions on the incident. An experienced IC will recognize early the need to delegate responsibility for many of the functions of command and the overall management of the incident.

As an IC, you must be ready to assume and maintain command of an incident that is expanding in complexity until the incident is either brought under control or relieved by a more experienced IC.



The Company Officer serves as the Incident Commander until command is transferred. Here a Company Officer briefs his crew before making an interior attack. *Photo Courtesy of Tom Aurnhammer.*

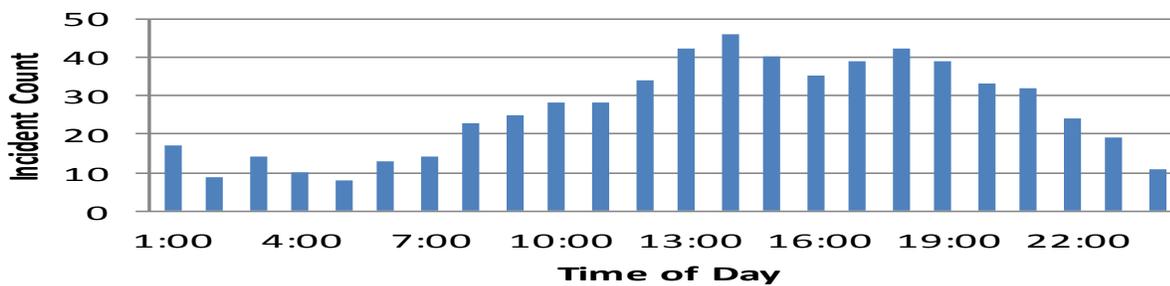


With the summer and Independence Day now upon us, just a quick reminder about firework safety. Never point fireworks at anyone or at anything (a house, a shed, a pet, etc.). Remember to only use fireworks that are on the NH Fire Marshals approved list. Of particular concern is the use of sparklers by young children. The

burning tip of a sparkler can reach 1200°F, which is hot enough to cause third degree burns. Please make sure you secure all reloadable mortar tubes in a bucket filled with sand and allow the tube time to cool off between shots. We recommend that you leave the fireworks to the professionals, but if you do decide to use your own, please do so with extreme caution.

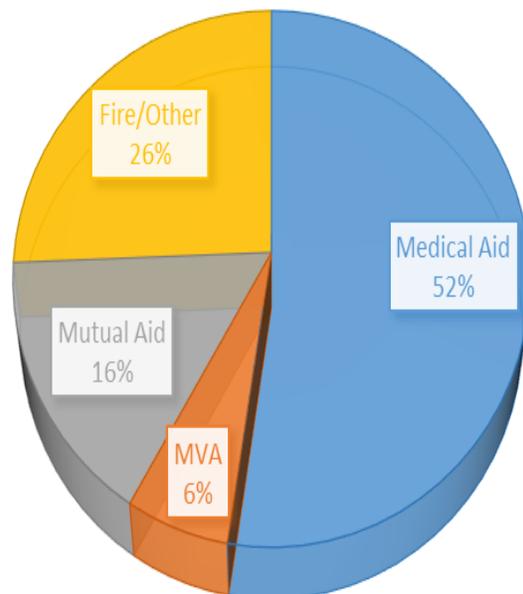
### Belmont Fire Department's 2015 YTD Statistics

#### 2015 Incidents by Time of Day



Description	Count
BLS Alpha or Bravo	182
ALS Charlie	66
ALS Delta	62
ALS Echo	17
MVA Alpha or Bravo	27
MVA Delta	7
MVA With Extrication	3
Fire Response	113
Hazardous Materials Response	17
Mutual Aid Response	100
No Medical Incident Found/ Contact	1
Service Call	27
Storm Response	3
<b>Total</b>	<b>625</b>

#### ALARMS BY TYPE SUMMARY



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*"In Omnia Paratus"*  
*(In all things ready)*

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### **BFD Mission Statement**

The mission of the Belmont Fire Department is to provide fire, emergency medical, and fire prevention services in a caring and compassionate manner. To be prepared to respond to any request for assistance and to ensure that every member of the department returns home safely.

### **BFD Vision Statement**

The Belmont Fire Department will continuously work to meet the changing needs of our community by striving to be the premiere fire department in the Lakes Region. We will do this by maintaining a high level of readiness and by focusing on the professional development and training of all our personnel.

## **OUR CORE VALUES**

All members of the Belmont Fire Department adhere to the following values:

**Service** - We strive for excellence in the service we deliver through on-going evaluation and involvement.

**Teamwork** - We embrace the concept of teamwork through skillful communication and personal cooperation to achieve our common goal.

**Accountability** - We are responsible, as professionals and individuals, for our actions.

**Integrity** - We act ethically, we expect honesty, loyalty and dedication.

**Respect** - We practice mutual respect by setting a personal example of trust and fairness.