TOWN OF BELMONT
EARTH EXCAVATION - ANNUAL REPORT TO PLANNING BOARD

Provide all of the following information or mark as N/A if inapplicable to your site. Additional information should be provided as necessary to adequately report on the prior and upcoming year’s activities. Reports are to be submitted annually by September 1st (or as otherwise directed by the Board). Once received an inspection of the site will be scheduled.

For the purpose of a compliance hearing, additional information, documents and fees are required in addition to this report. Refer to the Excavation Regulations and/or contact the Land Use Office for additional information.

In addition to the questions below please attach other documents as necessary including:

- copy of your site map, photos or an aerial photo showing any changes in the active, reclaimed and/or undisturbed areas
- copy of your most recent NH DRA Notice of Intent to Excavate Form
- copy of your most recent NH DRA Report of Excavation Form
- any photos that may better illustrate the information provided below
- copy of any new/renewed other agency permits (Alteration of Terrain, etc.)
- any new test pit data re: Seasonal High Water Table

Updated Contact Information (as applicable):

Land Owner: ____________________________  Tele: __________ e-mail: _________________
Mailing Address: ____________________________________________________________ Fax: ____________________

Land Owner Contact Person: ____________________________  Tele: __________ e-mail: _________________
Mailing Address: ____________________________________________________________ Fax: ____________________

Excavator: ___________________________________________  Tele: __________ e-mail: _________________
Mailing Address: ____________________________________________________________ Fax: ____________________

On-Site Contact Person: ____________________________  Tele: __________ e-mail: _________________
Mailing Address: ____________________________________________________________ Fax: ____________________

Address of Property: ____________________________________________  Tax Map & Lot #(s): __________

STATEMENT OF ASSURANCE
I hereby certify that to the best of my knowledge this information is valid and that there is no violation of the approved ordinances, codes, and/or regulations of the Town of Belmont. I authorize the Members of the Board or their staff to enter onto my property and take both land and aerial photos for the purposes of reviewing the status of the excavation.

______________________________________________________________
Date  Signature of Owner or Authorized Individual
Be sure you have the most recent report form. Forms are available at [www.belmontnh.org](http://www.belmontnh.org). Please provide the following information as applicable. For your convenience additional sheets may be used as necessary or the information may be provided using a computer generated document. In that instance please follow the general format of this form.

1. _____ Amount of material excavated during the last 12 months  
   _____ Amount of material to be excavated during upcoming 12 months

2. _____ Size of newly opened area(s) during last 12 months  
   _____ Size of areas to be opened during upcoming 12 months  
   _____ Size of newly closed area(s) during last 12 months  
   _____ Size of areas to be closed during upcoming 12 months

3. Describe condition of any area(s) newly closed/reclaimed within last 12 months including info such as whether final slopes & drainage ways have been established, type/method of seeding, current condition of growth, etc.

   __________________________________________________________
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________

   Describe condition of any area(s) previously closed/reclaimed.

   __________________________________________________________
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________

4. Circle any processing equipment used on site within the last 12 months:
   - [ ] Crusher  
   - [ ] Screen  
   - [ ] Wash Plant  
   - [ ] Other: __________________________________________________________

   Circle any processing equipment to be used on site within the next 12 months:
   - [ ] Crusher  
   - [ ] Screen  
   - [ ] Wash Plant  
   - [ ] Other: __________________________________________________________

5. Status of stump disposal (show on plan):
   - [ ] Buried on site  
   - [ ] Stockpiled on site  
   - [ ] To be/Ground  
   - [ ] Other: __________________________________________________________

   List any material backhauled into the excavation site and how it will be/was used:

   __________________________________________________________
   __________________________________________________________
   __________________________________________________________

6. Elevation & Seasonal High Water Table (SHWT) Info:
   - _____ ft drop in lowest elevation of pit during previous 12 months  
   - _____ ft drop in lowest elevation of pit proposed for upcoming 12 months.
   - _____ ft distance between active excavation and SHWT (if located); or  
   - _____ ft depth of deepest test pit in active area w/o locating SHWT  

   Describe any testing done/proposed to locate SHWT:

   __________________________________________________________
   __________________________________________________________
   __________________________________________________________

   □ [ ] YES  □ [ ] NO  Is any excavation occurring below the public highway elevation?

7. □ [ ] YES  □ [ ] NO Have required setbacks to property lines and residences been maintained?  
   □ [ ] YES  □ [ ] NO Have required vegetation/screens within buffer areas been maintained?  

   Explain any encroachment issues:

   __________________________________________________________
   __________________________________________________________
   __________________________________________________________
8. Security:

Total acres of site to be open at one time during upcoming 12 months (this includes any areas for which reclamation is not completed).

Explain any proposal to have existing security adjusted:

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9. Status of any recreational trails on property:

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10. For Sites that use On-Site Fueling:

□ YES □ NO  All fueling occurs on fueling pad (minimum of 12” of compacted till or topsoil)

□ YES □ NO  All persons fueling are trained in storage, handling and spill containment

□ YES □ NO  Spill containment materials are readily available at fueling site(s)

□ YES □ NO  Spill(s) occurred during prior 12 months. Describe:

For Sites that store fuel on site:

________gal  ________gal  ________gal  ________gal  Size of fuel tank(s) stored on site

11. □ YES □ NO  Are there portable/other toilet facilities on site?

12. □ YES □ NO  Is the access locked?  □ YES □ NO  If locked is there a knox lock/box used?

13. □ YES □ NO  Is the street number posted at the street?

14. □ YES □ NO  Are slopes in excess of 1:1 barricaded?

15. Access to Public Highway:

Explain any work/maintenance proposed at site access to minimize tracking of material onto public highway:

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16. Any additional information regarding this site:

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