



# Office of Board of Selectmen

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## Selectmen's Meeting Minutes

September 19, 2016

Corner Meeting House

Chairman Mooney called the meeting to order at 5:00 p.m., also present was Selectman Ron Cormier, Selectman Jon Pike, Town Administrator Jeanne Beaudin, Administrative Assistant Cary Lagace, Fire Captain Mike Newhall, Boy Scout Troop Leader Jim Carmody and media member Jim Clark.

Those present stood for the Pledge of Allegiance.

### Minutes

Selectman Pike moved to accept the minutes of August 22, 2016 as written. Chairman Mooney seconded and the motion passed unanimously.

Selectman Pike moved to accept the minutes of August 29, 2016 as written. Chairman Mooney seconded and the motion passed unanimously.

### Abatements, Manifests, Exemptions & Credits

Chairman Mooney moved to approve the abatements, manifests, exemptions and credits; seconded by Selectman Pike, unanimously approved.

### Warner Floor Proposal – Education Funding

TA Beaudin requested the Boards input on whether to support or not support the proposal from the Town of Warner to have NHMA support on the legislative floor. The proposal has been supported by 4 other communities; Andover, Hopkinton, Salisbury, Warner and Webster. The floor proposal deals with how education is funded and asks NHMA to support the proposed change in legislation. TA Beaudin noted that the Board typically does not take a position on this type of proposal. As their representative TA Beaudin is asking if the Board would like her to vote to support or not support on the board behalf. Chairman Mooney commented that she knows what they are dealing with on the school budget and has no issue supporting the legislation, Selectman Pike commented that a sales tax is what is needed to support this and eliminate the burden that keeps being passed on to property taxpayers. Selectman Cormier stated that he thinks it is worth a try and agrees that a sales tax is the way to go. The Board authorized TA Beaudin to vote in favor of floor proposal from Warner.

## **Boy Scout Request – Facility Use**

TA Beaudin explained to the Board that Mr. Carmody with the local Boy Scout troop was present to discuss the use of the lower level of the Mill for the troop. Mr. Carmody explained that he has been involved with the local post since his son was in cub scouts and most recently for the past 2 years has been the scout master. His son just became the most recent Eagle Scout. He noted that the Town has been very generous over the years with meeting space however; they would really like a location that is more permanent. He added that they currently have a semi-permanent location at the school but when there are school functions they take precedent as they should but then they have to relocate.

The troop wants to be able to put up there information regarding scouting and be able to leave it up. The troop is really growing as they absorbed the Gilmanton troop. He is proposing that the Troop meet at lower level of the Mill on Thursdays from 6:30 to 8:00 pm. He noted that the troop is in all parades and participate in most community events and they want a home to call their own. He believes it's a win/win situation for the Town and the Troop and it will do the community good to see scouts around the village every week. He noted that they are asking to use the facility and will do some work that is needed as well as they will help maintain and clean the facility. He does understand that there are others using the facility that they have to share the space with.

Chairman Mooney commented that she has no problem with them using the facility however there is no way to know what the longevity of the use would be as things can change and the space may be needed for another use in the future. Selectman Pike and Selectman Cormier expressed that they have no issue with the proposed use either. TA Beaudin indicated that she will arrange a brief meeting with all the groups currently using the space regarding use of the space and how it will be shared. She added that she has asked the janitorial services provider to give her a price to clean bathrooms at least twice a month as they already clean the entrances & common areas. It was noted that the Town should be advised of any changes that the troop would be making before any work takes place. Mr. Carmody explained that they would bring in a secure cabinet or job box for storing small items in. He thinks the ability to use flags on Main Street for ceremony training and such will be a big benefit as well

## **Budget Review Schedule**

TA Beaudin advised the Board that budgets were due today and there is only a couple outstanding. The Board discussed dates and times to begin budget review and decided to meet October 5<sup>th</sup> at 4pm for budget review and begin their October 17<sup>th</sup> meeting at 4pm to do further budget review prior to their regular meeting. TA Beaudin noted that union negotiations are currently under way and hoped to have the results by the October 17<sup>th</sup> meeting. The Board agreed they wanted to wait for union results before making decisions regarding non-union compensation. TA Beaudin thought she would have health insurance figures by mid-October.

## **Other New Business** **Vehicle Discussion**

TA Beaudin advised the Board that the former Land Use vehicle that has cycled through several departments has been determined to be at the end of its life cycle. TA Beaudin noted that she has been discussing the issue with Selectman Pike and trying to come up with a solution. It was determined that the Police department has in a vehicle capital reserve account enough funds to purchase a new SUV vehicle, which would then allow for the transfer of the PD Nitro SUV to

the Land Use office. Chief Lewandoski looked for a used replacement option but couldn't find anything that would work so he looked for a new 2017 vehicle which will cost approximately \$26,000 and with the transfer of equipment a total of \$28-29,000. TA Beaudin noted that the Board of Selectmen are agents to expend the funds for this purchase. Selectman Pike commented that he thought Steve was proposing a vehicle too. TA Beaudin confirmed that Steve is proposing the purchase of a new vehicle, actually the same vehicle that the PD will be ordering because the vehicle he currently uses has significant issues as well. It was noted that the proposed new SUV's are the police interceptor version of the Ford explorer. Selectman Pike suggested that the Building Inspector vehicle be leased. He also suggested that the Nitro be expensed to the Land Use budget if that is an accounting possibility. Selectman Cormier remarked that the State tried to do that but it didn't work.

Selectman Pike move expend \$29,000 from the Police Department capital reserve account for the purchase of a new SUV and transfer the Nitro to the Land Use office. Selectman Cormier seconded and the motion passed unanimously.

### **Old Business**

#### **Purchase Agreement Fire Truck - Signatures**

The Board signed the master lease agreement for PNC Equipment Finance for the fire truck as previously approved. TA Beaudin noted that the annual payment will be \$62,000 which is less than they anticipated. The Board also signed the purchase agreement with Pierce to purchase new truck. TA Beaudin added that PNC has been good to work with and had better options than cruiser leasing company. Also PNC will pay for truck and put up a bond until it is built and turned over to the Town.

#### **Update on Security – Town Hall**

TA Beaudin advised the board that 4 cameras and the key fob system have been installed and are up and running at Town Hall. She commented that everyone one in the building feels better with the systems in place. It was uncomfortable for everyone to think that someone had been in Town Hall. TA Beaudin is waiting for the email alert to be set up which should be done by the end of the week. A&B also provided a proposal for the front door to be on scheduled locking and unlocking with an electronic lock. That would allow the building to be completely controlled remotely. The lock system is proposed at \$1575 for everything including an expanded software license. It was noted that when the new doors where installed at Town Hall the old hardware was used. Additionally, should Town Hall ever move, the system can be moved to a new location.

### **Other Old Business**

TA Beaudin reviewed with the Board the updated proposal from Dutile for the Police Department HVAC system. The proposal is for \$21,850 which is to replace the heat and ac units. The AC will have 4 zones and furnace and duct changes are included as well. TA Beaudin noted that the funds would come out of the Municipal Facilities Capital reserve account and a grant received for this purpose. It was noted that the Fire Department system install is complete and working great. The Board was in agreement to go ahead with this proposal.

## **Non-Public Session**

Chairman Ruth Mooney moved to enter non-public session in accordance with RSA 91-A: 3 II (c) at 5:45 pm; Selectman Pike seconded the motion. Roll call was taken Ronald Cormier, Jon Pike and Ruth Mooney. Also present was TA Beaudin, Administrative and Administrative Assistant Cary Lagace.

Chairman Mooney closed the non-public session at 6:14 p.m.

The meeting adjourned at 6:15 p.m.

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Ruth Mooney, Chairman

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Ronald Cormier, Vice Chairman

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Jon Pike, Selectman